

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled to:

- Find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- Understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mr Sanghera - SLT Careers Lead on 0208 304 8531 ext 2867 or via email jasminder.sanghera@wellingschool-tkat.org

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity come into school to speak to students and /or their parents/carers. This includes the following **refer to table below** (not an exhaustive list as we regularly host providers on an ad hoc basis)

Please contact the careers department to identify an appropriate opportunity to conduct a visit. Whilst every effort will be made to support providers in accessing Welling School students, the school will reserve the right to withdraw this opportunity.

	Autumn Term	Spring Term	Summer Term
Year 7	Assembly – Royal Navy – Careers opportunities	Science Workshop – Activity – Opportunity to explore STEM	Million Pound Drop – Careers Focused <ul style="list-style-type: none"> • Based on life choices • Careers • Life skills • wages
Year 8	London Southbank – Activity Day – careers opportunity	Assembly – Personal Branding – Careers Focused Students informed to how online presence can affect their future careers	Assembly – Royal Navy/Army – Careers opportunities
Year 9	Options Evening Student	Apprenticeship Workshop – Careers intervention Students to become aware of Apprenticeships and options available	Assembly Presentations from local and National employers
Year 10	Southeast Medical Day – Activity – Careers Focused	Future Frontiers - Individual careers support and guidance with career options and pathways	Skills Challenge – Activity – Careers Focused <ul style="list-style-type: none"> • CV writing

	Autumn Term	Spring Term	Summer Term
			<ul style="list-style-type: none"> Learning basic application form skills
Year 11	CER Career Advisory Services - Individual independent careers support with Action Plan	College/HE/Employer visits with Career focused presentations	Mentoring programmes/Workshops Careers focused <ul style="list-style-type: none"> Potential NEET students Soft skills CV writing
Year 12 /13	Skills for London Trip – HE Fair – Careers focused <ul style="list-style-type: none"> Students to meet local business for careers opportunities/advice College placements Apprenticeship schemes	CER Career Advisory Services - Individual independent careers support with Action Plan	Workshop – ASK Educational & Employers – <ul style="list-style-type: none"> Apprenticeships/Live broadcasts with employers

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved by Governors at Curriculum and Standards Committee

Next review: *September 2023*

Signed:



Mr Hatley, Executive Headteacher



Mrs Willbourn Chair of Governors